MURSHIDABAD UNIVERSITY

11, Police Reserve Road (Cantonment Area),
Berhampore, Murshidabad,West Bengal,
Pin- 742101

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Memo No.- MU(R)/21/D/1200/25 **Date: 26/12/2025**

NOTIFICATION FOR APPOINTMENT OF CONTRACTUAL FINANCE OFFICER, MU.
(Under Re-employment Scheme)

There will be "Walk-in-Interview" for the post of Finance Officer in Murshidabad University purely on contractual basis (under re-employment scheme from the competent retired government/quasi government/government undertaking officials/persons or equivalent). The interview shall be held on 9th January, 2026 at 11:30 am in K.N.C Campus, Murshidabad University at the office of the Vice-Chancellor.

Details of the post:

1. Finance Officer: 1 (One) Post

Consolidated Pay: As to be framed by the Department of Higher Education, Govt. of West Bengal

Age: Less than 65 years

Qualification and Experience:

i) Uniformly good academic record with a Postgraduate Degree in Commerce/Finance with minimum 55% marks or its equivalent grade in the point scale wherever a grading system is followed.
ii) Chartered Accountant or Cost Accountant or equivalent professional qualification.
OR
Postgraduate Degree in Business Administration with specialization in Finance.
iii) Atleast 15 (Fifteen) years of working experience in management of finance in a government establishment / State or Central University or Institute of Higher Learning of which 5 years must be in higher administrative post involving supervision, control, planning and administration.

General Instructions:

1. Initially the appointments will be made for a period of 06 (six) months, subject to the approval of the Department of Higher Education, Govt. of West Bengal. Based on the performance they may be extended further till the attainment of sixty-five years of age.

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2. The University reserves the right to relax experience in exceptional cases, or in the case of persons already holding analogous positions in a University or Research Institution.
3. The University reserves the right to reject any or all the candidates without assigning any reasons thereof.
4. Mere eligibility will not vest any right on any candidate for appointment. The decision of the University in all matters will be final. No correspondence will be entertained from the candidates in connection with the process of selection/interview. Canvassing in any manner would entail disqualification of the candidature.
5. The University reserves the right to conduct the written / screening test, if the number of applicants is large for a particular post.
6. NO INTERIM ENQUIRIES WILL BE ENTERTAINED.

MURSHIDABAD UNIVERSITY
Estd-2018
Berhampore (W.B.)

Rajib Mukherjee
Registrar (Acting)
Murshidabad University
Registrar
Murshidabad University
Estd-2018